



HELLENIC REPUBLIC
MINISTRY OF DEVELOPMENT AND INVESTMENTS
GENERAL SECRETARIAT FOR RESEARCH AND TECHNOLOGY
HELLENIC FOUNDATION FOR RESEARCH AND INNOVATION
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(TO BE INTERNET POSTED)

Date: 13/10/2020
Ref.No.: 28849

**CALL FOR THE EXPRESSION OF INTEREST FOR THE POSITION OF DEPUTY DIRECTOR OF RESEARCH
AFFAIRS OF THE HELLENIC FOUNDATION FOR RESEARCH AND INNOVATION**

The Director of the Hellenic Foundation for Research and Innovation

Having regard to:

1. Law 4429/2016 on "Hellenic Foundation for Research and Innovation and other provisions" (199/A) as in force, and especially Article 9(1, 4, 6 and 9) therein,
2. Decision no. 195245/15.11.2018 issued by the Ministers of Education, Research and Religious Affairs, Economy and Administrative Reform on "Internal Regulation of the Hellenic Foundation for Research and Innovation (H.F.R.I.)" (5252/B) and especially Articles 13 and 15,
3. Article 2(23) of Law 2621/1998 (136/A), as in force,
4. MCA 33/2006 "Suspension of Appointments and Placements in the Public Sector" (280/A), as in force,
5. Chapter B of Law 4354/2015 "Management of non-performing loans, salary settlements and other urgent provisions for the implementation of the agreement on fiscal targets and structural reforms." (176/A), as in force,
6. Decision with Ref. No. 2/1015/DEP/5-1-2016 Circular of the State Treasury, IUN: ΨΑΕΦΗ-Π07, with the subject of providing directives for the implementation of Chapter B of Law 4354/2015,
7. Law 2431/1996 "Appointment or Placement of European Union citizens in Public Administration" (175/A),
8. Law 2472/1997 "Protection of persons against Personal Data processing" (50/A), as in force,
9. Regulation (EU) No. 679/2016 of the European Parliament and Council, 27 April 2016 for the protection of natural persons against the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation),
10. Presidential Decree 50/2001 "Determination of qualifications for the appointment to public sector bodies (39/A), as in force,
11. Decision with Ref. No. 218850/Γ2/12.12.2017 Joint Decision issued by the Alternate minister of Education, Research and Religious Affairs (YODD 685/19.12.2017),
12. Decision with Ref. No. 301/04.08.2017 issued by the 6th Meeting of the H.F.R.I. Scientific Council, appointing Dr Nektarios Nasikas as H.F.R.I. Director (YODD/436),
13. Decision with Ref. No. 12105/23.04.2019 issued by the 52nd Meeting of the H.F.R.I. Scientific Council, assigning duties to the H.F.R.I. Director (IUN: 995046M77Γ-8ΙΦ),

14. Decision with Ref. No. 135278/27.12.2019 Decision by the Minister of Development and Investments in regard to the “Hellenic Foundation for Research and Innovation (H.F.R.I.) Budget Approval, for fiscal year 2020” (IUN: Ψ6IY46MTΛP-7ΓΞ),

Issues a Call to persons holding the formal and substantial qualifications, to express their interest for filling one (1) position, of the H.F.R.I. Deputy Director competent for Research Affairs (Pos. ref. Code ΑΝΔΕΡ 3), as follows:

Object of Duties

The competencies of the Deputy Director responsible for Research Affairs are itemized by Decision of the H.F.R.I. Director. The Deputy Director responsible for research affairs will stand-in for the director, depending on responsibilities assigned to him/her, in the event when he/she is absent, indisposed or the position of director has not been filled, for whichever reason. Deputy Director competencies are specified by order of the Director. In case where the position of director has not been filled for any reason, he/she is substituted by Deputy Directors until said duties have been resumed, although, for a period not exceeding six (6) months.

Deputy Director of Research Affairs Qualifications

The H.F.R.I. Deputy Director responsible for research affairs shall be a scientist holding a doctorate degree, shall have noteworthy research activity and is required to have participated successfully in the implementation of research projects, in Greece or abroad, under any capacity. He or she shall have knowledge of the Greek language and not have completed his/her 63rd year of age at the time of candidacy submission.

Deputy Director Incompatibilities

1. The office of H.F.R.I. Deputy Directors, is incompatible with:
 - a. The H.F.R.I. General Assembly or Scientific Council member capacity.
 - b. The H.F.R.I. beneficiary capacity.
 - c. The capacity of Rector, Vice-Rector, Dean, Senate member, or Research Committee member or Department President of a Higher Education Institute.
 - d. The Board of Directors member capacity to a Research Body or Institute under Article 13a of Law [4310/2014](#).
 - e. The capacity of Ministerial Council Member, Alternate Minister, General Secretary or Undersecretary to the Ministry or self-governing General Secretariat, Member of Parliament, Regional Governor, Alternate Regional Governor, Mayor, Deputy Mayor, regional or mayoral advisor. In case where the Deputy Director is a Higher Education Institute Professor (AEI) or a Research Centre Researcher, his/her duties are revoked for the entirety of their term of office.
2. Deputy Directors are to avoid any circumstance during which a conflict of interest may occur. A conflict of interest may occur when Deputy directors have private or personal interests which can affect or appear to affect the impartial and objective exercise of their duties. Considered as private or personal interests, are any probable advantages for Deputy directors, their families, or other relatives of second-degree by blood or law.
3. Deputy Directors are not allowed to be contracted with H.F.R.I. through other agreements, apart from their employment agreement, by term of office, to the pertinent position. Deputy directors cannot participate in a research team receiving funding from H.F.R.I., or be consulted as experts, or be evaluation committee members on funding from the part of H.F.R.I.

4. Restrictions in the previous paragraph also apply to the spouses of above persons, persons related to them by civil union agreement, and their relatives by blood or by law, to the second degree. This restriction also applies to any agreement contracted between H.F.R.I. and legal persons to whom administration is directly or indirectly controlled by the director and deputy directors. In specific, said persons cannot be board members to other boards of directors, managers, private company partners, shareholders or partners of investment capital companies contracted with H.F.R.I., provided that their participation percentage exceeds three (3%) per cent of company total capital.
5. The involvement of any of aforementioned capacities, entails that the Deputy Director is removed from office and the agreement pronounced void.
6. Deputy directors hold obligation of upholding discretion and are bound by professional confidentiality.
7. Deputy directors may conduct tutorial of research work, so long as these are not related to H.F.R.I. funding, following the decision of the Scientific Council.

The H.F.R.I. Deputy Director responsible for research affairs, must hold foregoing compulsory qualifications at the time of candidacy submission:

1. A degree or diploma from a Higher Education Institute (AEI) if attained domestically, or an equivalent studies title certified by the Hellenic NARIC (DOATAP). In case where the certification deed has not been published, the pertinent application shall be submitted. The publication of the certification deed is a condition for candidate recruitment.
2. A PhD attained domestically, or an equivalent studies title certified by the Hellenic NARIC (DOATAP). In case where the certification deed has not been published, the pertinent application shall be submitted. The publication of the certification deed is a condition for candidate recruitment.
3. A body of writing, in monographs or original publications in scientific journals of international standing or/and international conferences.
4. Successful participation (planning and implementation) in research projects in Greece or abroad, under any capacity.
5. Knowledge of the Greek language.
6. Fulfilled military draft obligations or legal exemption of them (for male candidates).
7. To not have completed their 63rd year of age.
8. To not have been convicted of a felony or have received any penalty for theft, embezzlement (common or/and in service), fraud, blackmail, lawyer champerty and maintenance, forgery, bribery, oppression, office misappropriation, duties breach, repeated slanderous defamation, and also for any crime against sexual freedoms or crimes of exploiting sexuality for financial gain. To not have been indicted by final decision on felony or misdemeanor charges stated in preceding indent, even if the offence has been included in the statute of limitations. To not have been deprived of citizen rights by conviction. To not be under deprivative court guardianship (complete or partial), under subsidiary court guardianship (complete or partial) and under both of these statuses.

Also taken into consideration:

Command of the English language.

Experience in designing and drafting action calls for research project funding.

Experience in evaluating Proposals.

Effective communication skills and team spirit.

Dynamic drive and ability of undertaking initiatives.

Headquarters

H.F.R.I. headquarters are located in Athens (185 Syngrou Ave. & 2 Sardeon St.).

Type of employment and duration

The position of H.F.R.I. Deputy Director for Research Affairs, is a full and exclusive employment position for the term of four (4) years, renewable once.

Remunerations

Deputy Director remunerations are subject to ref. no. 218850/Γ2/12.12.21017 Joint Decision issued by the Ministers of Education, Research and Religious Affairs, Economy and Administrative Reform (G.G. YODD 685/19-12-2017) and are covered by the H.F.R.I. budget.

Required Documentation

1. A filled-out and signed application form (application form available at http://www.elidek.gr/wp-content/uploads/2018/06/protypo_aitiseon.pdf)
2. Curriculum Vitae, detailed.
3. Plain photocopies of all study titles attained **and**, in the case of titles obtained in foreign institutions, their formal translation in Greek **as well as**, the Hellenic NARIC (DOATAP) certification deed. In case where the certification deed has not been published, the pertinent application shall be submitted. The publication of the certification deed is a condition for candidate recruitment.
4. Plain photocopies of foreign language diplomas.
5. All documents and other information supporting candidate participation in research projects in Greece or abroad, under any capacity, as well as any experience in designing and drafting action calls for research project funding or/ and evaluating proposals (indicatively: project lease or employment contracts, evaluator appointment decisions, participation certificates in research project/ evaluation process/ funding action call process, deliverable or deliverables of research project/ research projects etc.).
6. A Solemn Statement, where the interested party **explicitly confirms**: **a)** the accuracy of all information and documents submitted with his/her candidacy, **b)** the fulfillment of military obligations or their lawful exemption of them (for male applicants), and **c)** not to have been convicted of a felony or have received any penalty for theft, embezzlement (common or/and in service), fraud, blackmail, lawyer champerty and maintenance, forgery, bribery, oppression, office misappropriation, duties breach, repeated slanderous defamation, and also for any crime against sexual freedoms or crimes of exploiting sexuality for financial gain. Not to have been indicted by final decision on felony or misdemeanor charges stated in preceding indent, even if the offence has been included in the statute of limitations. Not to have been deprived of citizen rights by conviction. Not to have been under deprivative court guardianship (complete or partial), under subsidiary court guardianship (complete or partial) or/and under both of these statuses.

Optional Documentation

Reference letters, if available, and any other document the interested party is willing to submit in supporting the information mentioned in the CV and his /her candidacy in general.

Application Submission – Submission Deadline

Interested persons are asked to submit **their signed application** electronically, with above documents included separately in .pdf format files, **by e-mail exclusively**, as email **attachments**, until **November 30th 2020 by 23:59**, *stating the ref. Code to the position they are interested in*, at the address: recruitmentdp@elidek.gr

The Application holds equal to a Solemn Declaration of Law 1599/1986 (A 75), whereby the inaccuracy or untruth of declared data draws the penalties provisioned for submitting a false or inaccurate solemn declaration.

Candidacy Evaluation

1. Of candidacies submitted within deadline and abiding to the above, the one evaluated as the most suitable in terms of qualifications outlined herein is selected.
2. Candidacies considered within deadline are those submitted by e-mail until the date and time specified above.

Candidacies, not including any of the above-mentioned (items no.1-6) Necessary Required Documents and not recording above-mentioned content, are duly disqualified and not evaluated.

Candidacies not fulfilling required qualifications are disqualified and not evaluated.

All candidates will be notified by e-mail of their application being received.

3. Candidacy evaluation will be conducted according to Article 9(4) of Law 4429 and consist of the candidate's CV and supporting document assessment as well as a personal interview.
4. Candidates who fulfill required qualifications and their application includes supporting documents in full, will be summoned for a personal interview at a date, time and place, disclosed by e-mail.
5. The interested party to be selected, will be notified of the initial acceptance of their candidacy and be asked to substantiate qualifications and work experience, by submitting the original supporting documents (or their validated copies) for the completion of his/her coming to employment process, along with:
A validated copy of his/her police identification card of both sides, a recent [issued up to three (3) months prior] Certificate from the Public Prosecutor Office of his/her place of residence stating that he/she is not prosecuted as a fugitive and/or absconder, a Criminal Record Excerpt from his/her place of birth district, a Type A' Military Certificate (for Greek male persons); and for persons not holding Greek residency, a respective certificate of European Union member states or a certificate affirming they do not hold obligation to be enlisted or have been lawfully exempt.
6. Solemn Declarations can now be issued electronically through the digital services of electronic solemn declaration at the Integrated Digital Portal of Public Administration (gov.gr).
7. In case where submitted documents do not concur with supporting documents and other information already submitted in candidacy submission, the candidate is rejected and not recruited.
8. The candidate who does not show to the personal interview is rejected.
9. Result announcement will be posted to the sites of H.F.R.I. and "DIAVGEIA".
10. H.F.R.I. warrants that personal data submitted will not be used otherwise, nor appropriated to third parties.
11. Justified objections to the results on the part of candidates, are submitted in-person within the exclusive deadline of five (5) working days, of day-next from the date when results were posted

to the H.F.R.I. site. Candidates have the right to access data in candidate personal files, as well as evaluation and scoring sheets of other candidates, following their written application.

The Director of the Hellenic Foundation for Research and Innovation

Dr. Nektarios Nasikas