



HELLENIC REPUBLIC
MINISTRY OF DEVELOPMENT AND INVESTMENTS
GENERAL SECRETARIAT FOR RESEARCH AND
TECHNOLOGY

HELLENIC FOUNDATION FOR RESEARCH AND INNOVATION

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CORRECT REPETITION

Athens, 23.07.2019

Ref. No. 15152

**1st Call
for Action “Science and Society”
“200 Years from the Greek Revolution”**

Submission of proposals to promote research projects or actions on
the 1821 Greek Revolution and its impact on modern Greece

(2nd amendment)

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DOCUMENT TIMELINE

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1564	27.04.2018	Initial edition	
9369	12.02.2019	Section 9 Participation of independent experts in the evaluation process	<u>13</u>
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The Director of the Hellenic Foundation for Research and Innovation, having regard to:

1. Law 4429/2016 on the “Hellenic Foundation for Research and Innovation and other provisions”, and especially Articles 2(1), 5(2-9), 8(2-9) and 9(7) therein,
2. Law 4485/2017 on the “Organization and operation of higher education, regulations on research and other provisions” (114/A), as in force,
3. Law 4310/2014 on “Research, Technological Development and Innovation and other provisions”, as in force,
4. Law 3187/2003 on “Higher Educational Military Institutes (ASEI)” (233/A), as in force.
5. Decision no. 195245/15.11.2018 issued by the Ministers of Education, Research and Religious Affairs, Economy and Administrative Reform on the “Internal Regulation of the Hellenic Foundation for Research and Innovation (H.F.R.I.)” (5252/B),
6. Decision no. 245/23.03.2017 issued by the Alternate Minister of Education, Research and Religious Affairs on “Annual planning of actions and resource allocation of the Hellenic Foundation for Research and Innovation (H.F.R.I.) for 2017” (1066/B), as in force after its amendment by Decision no. 223400/19.12.2017 issued by the Alternate Minister of Education, Research and Religious Affairs on “Amendment of Decision no. 245/2017 on “Annual planning of actions and resource allocation of the Hellenic Foundation for Research and Innovation (H.F.R.I.) for 2017” (4726/B),
7. Decision with Ref. No. 301/04.08.2017 issued by the 6th Meeting of the H.F.R.I. Scientific Council, appointing Dr Nektarios Nasikas as H.F.R.I. Director (YODD/436),
8. Decision with Ref. No. 565/16.01.2018 issued by the 14th Meeting of the H.F.R.I. Scientific Council, assigning duties to the H.F.R.I. Director (IUN: ΨΠΙΑ46M77Γ-86E)
9. Decision with Ref. No. 1564/27.04.2018 issued by the H.F.R.I. Director Dr Nektarios Nasikas on the “1st Call for Action “Science & Society”- “200 Years from the Greek Revolution” (IUN: 6Z6746M77Γ-ΕΤΔ),
10. Decision with Ref. No. 9231/07.02.2019 issued by the 43rd Meeting of the H.F.R.I. Scientific Council, approving the 1st amendment to the 1st Call for Action “Science & Society” – “200 Years from the Greek Revolution” and the 1st amendment to the Evaluation Committee Rules of Operation (IUN: Ψ6EH46M77Γ-N52).
11. Decision with Ref. No. 15091/19.07.2019 issued by the 58th Meeting of the H.F.R.I. Scientific Council, approving the 2nd amendment to the 1st Call for Action “Science & Society” – “200 Years from the Greek Revolution” (IUN: ΨΡ0K46M77Γ-ΙΥΞ).

CALLS

Interested faculty members of Higher Educational Institutions, research personnel of Research Centres and Institutes, as well as natural persons, provided their proposal will have been accepted by the respective Higher Educational Institution Department or Institute Research Centre, to submit proposals under the current Call of “200 Years from the Greek Revolution”, by the terms and conditions mentioned below:

1. ACTION OBJECTIVE AND GENERAL INFORMATION

The Call’s main objective to fund proposals dedicated exclusively to the public display of research projects or actions relevant to the 1821 Greek Revolution. In specific, the Call aims to fund the public exhibition of research projects and actions of **high scientific and/or artistic quality, which use innovative methods** to showcase various aspects of the 1821 Greek Revolution, such as its impact on how the Greek economy, society, culture and politics were developed and shaped within Greece and/or the European perspective.

The main condition for proposal funding is that it builds on an existing or ongoing research, or newly implemented research regarding the Greek Revolution of 1821, but only to the extent that it supports the aforementioned Call objective. Proposals that pertain exclusively to funding the implementation of new research projects (e.g. carrying out a PhD) are inadmissible.

Proposals may be submitted by faculty members of Higher Educational Institutions (Article 2[xi] of Law 4485/2017) and Higher Education Military Institutions (Article 8 of Law 3187/2003), and the research staff of Research Centres and Institutes (Article 18 of Law 4310/2014). Natural persons may also participate, provided their proposal has been accepted by a Higher Educational Institution Department or Institute Research Centre. It is noted that the possibility of collaborating with Research or Academic Institutions abroad has been provisioned.

The Call is included in the H.F.R.I. Action Plan, in line with Decision no. 245/23.03.2017 issued by the Alternate Minister of Education, Research and Religious Affairs on the “Annual planning of actions and resource allocation of the Hellenic Foundation for Research and Innovation (H.F.R.I.) for 2017” (1066/B), as in force and following amendment by Decision no. 223400/19.12.2017 issued by the Alternate Minister of Education, Research and Religious Affairs on the “Amendment of Decision no, 245/2017 on Annual planning of actions and resource allocation of the Hellenic Foundation for Research and Innovation (H.F.R.I.) for 2017” (4726/B).

2. PROJECT DURATION

Proposed project duration may run from 24 to 36 months. The start-date of project implementation shall be the date that the Host Institution (HI) accepts project management and includes it in its budget.

3. CALL BUDGET AND PROJECT FUNDING

Public expenditure for the Call amounts to **€1,030,000**. During phase A’ of the evaluation, as many as **thirty (30)** proposals shall be selected. These proposals may receive funding to the amount of **€1,000** based on the type of public exhibiting being proposed, exclusively for the presentation/ screening of the showcasing sample to be submitted during phase B’, at a time and place indicated by H.F.R.I. The proposed showcasing sample may be: an artwork sample, an audiovisual material, a writing sample, etc.

During evaluation phase B’, up to **ten (10)** proposals will be selected and receive funding of up to **€100,000** per proposal.

Funding for the ten proposals will take place in two stages: i) a 60% pre-financing payment over the total project budget, upon signing the H.F.R.I. funding agreement and ii) a final balance payment of 40% over the total project budget, once all deliverables have been submitted.

3.1 Prevention of Double Funding

Synergy with other projects is only permitted on the basis of complementarity and of clearly defined and distinguishable roles, both in terms of the scope as well as funding provided by other Organizations, aiming to ensure the complete prevention of double funding.

4. HOST INSTITUTIONS AND COLLABORATING ORGANIZATIONS

Delegated as Host Institution (HI) is the Higher Educational Institution/ Higher Military Educational Institution or the Research Centre – Institute to which the Project Coordinator (PC) is positioned, or in case of a natural person, the corresponding Higher Educational Institution/ Higher Military Educational Institution or the Research Center – Institute, or a department thereof, that is accepting the project.

Host Institutions of projects may be:

- Higher Educational Institutions in the Country (article 1 of Law 4485/2017)
- Research Centres – Institutes (article 13a of Law 4310/2014)
- University Research Institutes (article 2 par. 18 of Law 4310/2014), and
- Higher Military Educational Institutions of Law 3187/2003.

The HI shall provide a certificate of project acceptance and in the case of project funding, it shall be contracted with H.F.R.I. for project management.

In the context of project implementation, and beyond HI individual organizational departments, it is possible to collaborate with Academic or Research Institutions in Greece and/or abroad. Indicatively, it is mentioned that said collaboration may be in the form of accessing technical know-how, archives, collections, libraries, etc. During phase A' of project submission, the PC must submit a Solemn Declaration (SD) describing their intention to collaborate with the relevant Collaborating Organization (CA) under the project proposed.

5. ELIGIBILITY CONDITIONS

5.1 Project Coordinator

The proposal is submitted by one (1) PC, who either belongs to HI personnel (faculty member or research staff) or is a natural person whose proposal has been accepted by the respective Higher Educational Institution/ Higher Military Educational Institution or Research Centre – Institute.

Eligible to participate are also any persons elected to a relevant position in the HI up to the proposal submission date of phase A', irrespective of whether their appointment decision has been issued to that date. Upon submitting their proposal during phase A', they shall include the relevant electoral decision to the HI and are obligated to present their appointment decision, at a later date.

In the case of natural persons, they shall submit a certificate of project acceptance from the corresponding Higher Educational Institution/ Higher Military Educational Institution or Research Centre – Institute. If said certificate cannot be available on the proposal submission date, then an SD of corresponding content must be submitted by the PC.

Each PC is permitted to submit only one (1) proposal.

5.2 Project team composition

Apart from the PC, the project team (PT) may also include HI ordinary staff or any other natural person, who will be contracted to the HI exclusively under the proposed project.

Each PT member may participate to one (1) proposal by maximum. It is noted that there is no restriction as to the maximum number of members forming the PT. It is possible for some PT members not to have been denominated upon proposal submission. In this case, the qualifications required for each position must be specified within the submitted proposal. Corresponding PT members shall be selected based on above qualifications, once the HI has issued a call for the expression of interest in line with legislation in force provisions.

Personnel belonging to Research or Academic Institutions abroad may also participate in the RT.

5.3 Examples of deliverables

Some examples of deliverables for proposals to be submitted may include:

- Publication of printed and/or online books, monographs, and/or articles in international journals.
- Production of audiovisual material (e.g. documentary, movie, TV series, animation, etc.) or multimedia re-enactments (artistic videos, multiple and new media, digital art forms) or any form of Art (theatrical play, music, painting, sculpting, engraving, photography, artistic installations, etc.).
- Organization of conferences, educational seminars, etc.
- Organization of interactive exhibitions (digital 3D re-enactment applications / virtual reality screenings, etc.).
- Photography exhibition.

6. BUDGET AND ELIGIBLE COSTS

The project budget shall be further analyzed into the following eligible cost categories:

- Personnel costs.
- Consumables.
- Costs for equipment procurement or access to equipment, infrastructure or other resources.
- Travel and transit costs.
- Publicity and display costs.
- Costs for entering into contracts for the provision of products and services.
- Other costs (e.g. property lease, concession of intellectual rights, etc.).
- Administrative costs & overhead (Indirect costs).

• Personnel costs

This category includes remuneration for personnel employed under project implementation. These costs pertain to i) HI ordinary staff working on the project and linked to the HI through a dependent employment relationship (permanent staff, open-term part-time or full-time employment contract) and ii) any extraordinary staff required for project implementation, who are either employed under a fixed-term employment contract (part-time or full-time) or a project lease contract.

Ordinary staff costs pertain to the provision of additional fees through additional work, in line with the legislation in force.

Remuneration for PT members shall be in line with the legislation in force as per case. Especially in regard to fixed-term private-law employment contracts, remuneration shall be in line with provisions of Law 4354/2015, as in force, while in regard to project lease contracts, the amount shall correspond to that provisioned in Law 4354/2015 for private law fixed-term employment contracts.

The cost/salary of PT members working abroad, under any employment relationship, is not an eligible cost.

• Consumables

Consumable costs are eligible when pertaining exclusively to project implementation. Indicatively, these shall include the purchase of immediate consumption materials meeting needs related to project implementation.

• Costs for equipment procurement or access to equipment, infrastructure or other resources

In order for equipment purchase costs to be considered eligible, documentation justifying the usefulness of said equipment for proposed project implementation is required. Apart from purchase, this category includes costs for access to equipment, infrastructure or other resources. Indicatively, considered eligible under this category is access to resources considered necessary for project implementation, such as: access to databases, libraries, archives and collections of institutions in Greece or abroad, procurement of specialized software, conversion of printed and physical audiovisual files into digital files and their further capitalization, etc.

- **Travel and transit costs**

These pertain to travel and transit costs (e.g. transit costs, overnight lodging and daily allowance) incurred by the PC and PT members in Greece or abroad, as part of activities directly linked to project implementation. It is noted that non-remunerated PT members may also receive travel allowance.

- **Publicity and exhibition costs**

Indicatively, this category may include costs for publishing books, monographs and articles, costs for organizing and hosting conferences, seminars and exhibitions, costs for producing audiovisual material.

- **Costs for entering into contracts for the provision of products and services**

Costs for entering into contracts for the provision of products and services are eligible, provided that the process specified in applicable legislation for awarding the public contract has been observed.

- **Other costs**

This category includes costs that cannot be included in other categories, such as property leasing costs, concession of intellectual rights, etc.

- **Administrative costs & overhead (Indirect costs)**

Project administrative cost and HI overhead, are included in the project budget and are paid out to the Special Account for Research Grants (SARG) or the relevant HI departments. They are calculated as a percentage over the direct costs incurred in all other categories and may amount up to 5% thereof. Indicatively, these costs may include administrative project support, basic utilities (telecommunications, electricity, internet access) etc.

7. PROPOSAL SUBMISSION AND CONTENT

The submission of each proposal is done by the respective PC, on the electronic platform of H.F.R.I. which is dedicated for this Call. **Each PC may submit only one (1) proposal**. Proposals are submitted in Greek.

The submission process takes place in two phases. Specifically, as many as **thirty (30)** proposals shall be selected during phase A', which will receive funding analogous to the type of exhibition being proposed, so that the information required may submitted during phase B'.

7.1 Proposal submission phase A'

For phase A', proposal submission shall be possible from June 15th 2018, to July 10th 2018, at 14:00.

During proposal submission phase A', PCs must fill out the following fields on the electronic platform:

- Proposal title and acronym
- Proposal summary (50-300 words)
- Keywords (up to 10 words)
- PC details
- Project duration
- Indicative project budget (estimated amount entered)
- Host Institution (All potential HIs shall be available for selection on the submission platform in the form of a list, allowing for only one selection [drop down menu])

It is noted that the PC must fill out the required amount, up to €1,000, in a platform relevant field; this will be used exclusively to fund the presentation/exhibition of the proposed showcasing sample, to be submitted during phase B', at a time and place indicated by H.F.R.I., provided that the proposal is selected during evaluation phase A' and based on the type of public screening proposed.

Additionally, PCs must post the following files (in .pdf format):

- HI certificate of project acceptance

In order for the "HI certificate of project acceptance" to be considered admissible and acceptable, it must include HI details and logo, the signature and seal of the HI's legal representative, as it must include the following information as content:

- Full name, PC title and position
- Proposal title and acronym
- An HI letter of intent, in the event of the project being funded, to be contracted with H.F.R.I. and to support project implementation by all means.

In case where a certificate of acceptance cannot be submitted by the HI until the deadline for proposal submission phase A', the PC may instead submit an SD in regard to the HI's intent of being contracted with H.F.R.I. and to support project implementation by all means, in the event that the project is funded.

- PC Solemn Declaration (in case of collaboration with another Organization)

In case of collaboration with another academic or research Organization in Greece or abroad, the PC shall submit an SD denominating the Collaborating Organization (CO), the nature of collaboration and collaborating members.

- Proposal summary

The proposal summary should include the objectives/scope of the proposed project/action. Furthermore, it should be substantiated in terms of originality, of scientific, artistic or social impact, and a general plan/schedule of implementation be listed. It must also include a total amount estimation of requested funding, as well as project duration. The proposal summary must not exceed **ten (10) pages**. The bibliography index is included in the 10-page limitation.

- PC’s Curriculum Vitae in brief

The CV for the PC must not exceed **six (6) pages**.

In the event that, apart from compulsory files above, the PC should wish to submit a showcasing sample of the proposed project, e.g. a sculpture model, audiovisual material, a book/article excerpt etc., they will be able to do so following related communication.

In order to monitor that limitations regarding the length of submitted files are being met, document specifications listed in Table 1 of Section 8 herein, are to be followed.

7.2 Proposal submission phase B’

During proposal submission phase B’, PCs shall fill out the full details of PT members on the electronic platform, as well as post the following files (in .pdf format):

- Brief CVs of PT members

CVs for denominated PT members shall not exceed **three (3) pages**.

- HI certificate of project acceptance (in the event it was not submitted in phase A’)

- CO letter of intent

In order for the “Collaborating Organization’s Letter of Intent” to be considered admissible and acceptable, it must include CO details and logo, the signature and seal of the CO’s legal representative, as it must include the following information as content:

- The CO’s intention to collaborate in the specific proposal (mention of proposal title and acronym as well as PC details).
- Description of the collaboration type and nature.

- Extended proposal presentation

The extended proposal presentation shall contain detailed descriptions of everything included in the proposal Summary. In addition, it should describe the implementation/methodology plan, including the project publicity/display plan and deliverables.

The extended proposal presentation must not exceed **twenty (20) pages**. The bibliography index is included in the 20-page limitation.

▪ Detailed budget

The budget should include the following:

- Detailed estimate of costs
- Human-effort and salary costs
- Consumables
- Costs for equipment procurement or access to equipment, infrastructure or other resources
- Travel and transit costs
- Publicity and display costs
- Costs of entering into contracts for the provision of products and services.
- Other costs (e.g. property leasing costs, concession of intellectual rights etc.)
- Management costs & Overhead (Indirect costs).

▪ Project showcasing sample

Depending on the type of publicity being proposed, it shall be possible to submit a proposal sample, e.g. a sculpture model, audiovisual material, a book/article excerpt, etc. If the sample cannot be submitted through the electronic platform, the delivery method shall be determined following related communication.

In order to monitor that limitations regarding the length of submitted files are being met, document specifications listed in Table 1 of Section 8 herein, are to be followed.

8. DOCUMENT SPECIFICATIONS

To monitor compliance with length limitations, the following must be observed:

Table 1. Document specifications

Page size	Fonts	Font size	Line spacing	Page margins
A4	Times New Roman	11 or 12	Single	Top-Bottom: 2.54cm, Left: 3cm, Right: 2cm, Gutter Position: Left, Gutter: 0

Failure to comply with document specifications as to their length and formatting shall result in proposals being non-eligible and excluded from the evaluation process.

9. PROPOSAL EVALUATION AND CRITERIA

The evaluation process shall begin as the submission deadline for proposals expires, following the preliminary check regarding admissibility and eligibility. During preliminary checking, submitted proposals shall be reviewed to determine whether call terms and limitations have been observed.

Failure to comply with limitations regarding the maximum number of proposals that PCs and PT members can participate in, as well as those regarding document length and formatting, as described in corresponding Call paragraphs, shall result to proposal non-eligibility and exclusion from the evaluation process, by decision of the Scientific Council (SC).

Proposals shall be evaluated by an Evaluation Committee, in line with provisions of Law 4429/2016. Provided it is deemed necessary and owing to the specialized subject matter of proposals, a non-binding evaluation of one or more proposals may be requested from one or more independent experts. The decision for proposal evaluation is made by the Committee. Committee members and experts are appointed by the H.F.R.I. Scientific Council.

The evaluation process is governed by confidentiality. Committee members and independent experts shall sign a confidentiality and non-conflict of interest declaration. Committee members and independent experts are bound by a strict rule of confidentiality, before, during and after the evaluation, as to the entire evaluation process.

Each application is scored on a scale from 0 to 100. The minimum score required in total is 70.

During phase A', the proposals shall be evaluated based on the following two criteria:

Criterion A': PC Evaluation (maximum score of 30 units)

The PC shall be evaluated based on their CV. In specific, evaluation is based on their work (scientific or artistic), their achievements (academic or artistic), their scientific/artistic maturity/experience, their ability to fulfil the role of project coordinator.

Criterion B': Proposal Evaluation (maximum score of 70 units)

The evaluation of the proposed exhibition project shall be based on the following sub-criteria:

- Proposal quality: The coherence and cohesion of objectives and how they align to the call scope are taken into account. Additionally, the suitability of research methodology/ artistic approach is also evaluated.
- Proposal innovation: The extent to which research methodology/ artistic approach is original and innovative is evaluated.
- Proposal impact: The scientific, social or/ and artistic impact of the proposal is evaluated.

Proposal evaluation **during phase B'** shall be taking place based on the following criteria:

Criterion A': PC and PT Evaluation (maximum score of 30 units)

As in Phase A', the PC shall be evaluated on the basis of their CV. In specific, evaluation is based on their work (scientific or artistic), their achievements (scientific or artistic), their scientific/artistic maturity/experience, their ability to fulfil the role of project coordinator.

Also evaluated is PC commitment, based on their role in project implementation and the time they are willing to dedicate. With regard to PT evaluation, taken into account shall be the PT's composition, the scientific/ artistic profile of members based on their CVs, their scientific/artistic experience, the allocation and complementarity of member roles as well as the overall team adequacy/drive to implement the proposal.

Criterion B': Proposal Evaluation (maximum score of 70 units)

As in Phase A', the proposal exhibition shall be evaluated based on the following sub-criteria:

- Proposal quality: The coherence and cohesion of objectives and how they align to the call scope are taken into account. Additionally, the suitability of research methodology/ artistic approach is also evaluated.
- Proposal innovation: The extent to which research methodology/ artistic approach is original and innovative is evaluated.

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- Proposal impact: The scientific, social or/ and artistic impact of the proposal is evaluated.
- Also evaluated:
- Time-schedule realism in relation to the proposal.
 - Realism and logical correlation between the budget, the proposal and its requirements.

In the event that two proposals receive the same total score, the proposal receiving the highest score in criterion B', "Proposal Evaluation", shall be considered ahead in ranking order.

10. EVALUATION RESULTS

Results are forwarded to the PC with a personalized report and evaluation decision substantiation. The PC is entitled to lodge an objection report, on legality grounds, within ten (10) days of being notified of the evaluation decision for each phase. Objections are assessed by an objections committee, which shall issue a decision within a strict deadline of ten (10) days from objection submission. The Committee decision is forwarded to the Director and communicated to the interested party.

Following proposal evaluation, final ranking tables are approved and the funding award decision (list of proposals to be funded) is issued by the Foundation Director, according to the available budget. This decision is an enforceable administrative act and is subject to petitions for annulment filed with the Administrative Court of Appeals.

Candidates accept that messages sent via email to the email address declared when submitting the proposal electronically, are considered notifications and signal the commencement of all legal processes and deadlines.

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11. PUBLICITY

The Project Management Guide for the Call shall be posted on the H.F.R.I. website (www.elidek.gr)

The call shall also be posted on the following website:

www.gsrt.gr

12. COMMUNICATION & INFORMATION

Detailed information and updates for this call are available by H.F.R.I.

through email: 1821@elidek.gr

and by phone on numbers: 210 6412410, 420.

Technical support for electronic submission of proposals shall be exclusively available via email at: helpelidek1821@elidek.gr.

The Director of H.F.R.I.

Dr. Nektarios Nasikas